

To: The University Faculty

From: Suzanne Keen, Ted DeLaney, Ellen Mayock, Mark Rush, and Cecile West-Settle,
Date: 8 September 2005

Re: Two proposals regarding procedures governing election to the Advisory Committee

- 1) We recommend that the Faculty Handbook be amended to reflect the longstanding practice of requiring a lapse of one year between elected terms on the Advisory Committee.
- 2) We recommend that the section of the Faculty Handbook on Standing Committees (Committees created by the Board of Trustees) describing the selection of alternates to the Advisory Committee be amended, by striking the following passage in its entirety

Those Faculty rotating off the committee each year will be regarded as alternates for the following year. When the Advisory Committee requires a replacement, one of the two members rotating off will be chosen by lot to serve as the replacement. If two are needed, then both will be asked. If either or both cannot serve, then the committee would turn to those who rotated off the previous year, etc. until a replacement is found.

and replacing it with this provision

2006-2007

The Advisory Committee shall be provided with three (3) alternates, elected for three-year terms. Two (2) tenured faculty alternates shall be elected from and by the undergraduate faculty and one (1) tenured Law faculty alternate shall be elected from and by the Law faculty. When the Advisory Committee requires a replacement of an undergraduate faculty member, one of the elected alternates shall be chosen by coin toss. If two are needed, both shall be selected. When the Advisory Committee requires a replacement of the Law faculty member, the elected Law alternate shall be chosen. If the supply of alternates in either category should be exhausted in a given year, a special election shall be held to elect alternate(s) for the year.

Commentary

These proposals, taken together, regularize the procedures for election of tenured faculty to the Advisory Committee. If adopted, the amended procedures would ensure that 1) no faculty member would serve more than three consecutive years on the Advisory Committee without a consequent year off, and that 2) all faculty members serving on the Advisory Committee in a given year would be elected for a term including that year, either as a regular member or as an alternate.

Thank you for your consideration.